

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Trustees Finance and Audit Committee Meeting
Tuesday, November 8, 2016 at 8:00 a.m.
Commonwealth Salon, Central Library
700 Boylston Street Boston, MA 02116

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AGENDA amended

I. Welcome

Evelyn Arana-Ortiz, Chair

II. Review and Approval of Minutes of September 13, 2016 (Attachment 1)

Evelyn Arana-Ortiz, Chair

III. Review of Contract to Lease a Parcel of Exterior Land Adjacent to the North End Branch Library located at 25 Parmenter Street, Boston, MA 02113 for a five (5) year term; January 1, 2017 through December 31, 2021, with the Option for a five (5) year extension.

Voted: "that, there be entered into with Frank Depasquale/Il Panino, Inc. 11 Parmenter Street, Boston, MA 02113 the sole responsive and responsible bidder in a public Request for Proposal as authorized under G.L.C. 30B, to lease a parcel of exterior land adjacent to the North End Branch Library located at 25 Parmenter Street Boston, MA 02113 for a five (5) year term; January 1, 2017 through December 31, 2021, with the Option for a five (5) year extension, not to exceed two hundred forty thousand dollars and zero cents (\$240,000/\$4000 Monthly) for the original five year term, and not to exceed two hundred fifty two thousand, and zero cents (\$252,000/\$4200 Monthly) for the optional five year extension. The Boston Public Library Evaluation Committee performed an evaluation of the proposal presented by one vendor as described in the Request for Proposal (RFP) and through this process determined that the proposal presented by Frank DePasquale/Il Panino represented the sole best value for the Boston Public Library."

IV. Discussion and Vote to Recommend an Additional Contract with Dr. Martha Mahard, Consultant

Voted: "that the Trustees Finance and Audit Committee recommend the Trustees of the Public Library of the City of Boston authorize a contract not to exceed \$60,000 with Dr. Martha Mahard to expand the print inventory to include photographic material."

V. New Business

Evelyn Arana-Ortiz, Chair

VI. Adjournment

Evelyn Arana-Ortiz, Chair